



CSBC – Tsunami Student Conference / December 29 – 31, 2008  
ROOMING LIST RESERVATION FORM (PAGE 1/2)

**FOR BEST AVAILABILITY AND IMMEDIATE CONFIRMATION, BOOK ONLINE:**  
[www.studentwave.com](http://www.studentwave.com)

**or PLEASE FILL IN THE FORM BELOW:**  
**(For block of rooms, fill out Page 1 and 2)**

Occupant Name: \_\_\_\_\_

Sharing With: \_\_\_\_\_

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

**SEND CONFIRMATION TO:**

Name: \_\_\_\_\_

Church/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

\*Reservation will not be processed without a form of guarantee.

**PAYMENT INFORMATION:**

Type of Card: \_\_\_\_\_

Account #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Check must accompany form in the amount of \$85 per room (payable to SJCVB) if credit card is not provided. No purchase orders will be accepted.

HOTELS	<b>P</b>	1PRS	2PPL	3PPL	4PPL
Crowne Plaza San Jose *	\$10	\$80	\$80	\$80	\$80
Fairmont San Jose *	\$15.60	\$85	\$85	\$85	\$85
Hilton San Jose & Towers	\$10	\$85	\$85	\$85	\$85
San Jose Marriott *	\$18	\$82	\$82	\$82	\$82

\* Smoke-Free hotel

**P** Hotel parking rates per vehicle per night with in & out privileges

Note: Rates are subject to 10.05% occupancy tax plus HBID city assessment fee.

**HOTEL PREFERENCE:**

1<sup>st</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

**TYPE OF ACCOMMODATION:** (Check One)

**Four people maximum each room. No rollaways in Double/Double rooms per hotel fire code.**

Single (1 person /1 bed)  Non-smoking

Double (1 bed / 2 people)  Smoking

Double/Double (2 beds / 2-4 people)

Require special facilities in accordance with the American Disabilities Act (ADA)

Special Request

Note: special requests cannot be guaranteed. Hotels will do their best to honor all requests and will not be able to confirm until upon arrival.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACCOMMODATIONS:**

Guest room reservations at the official hotels are handled on a first-come, first-serve basis. Requests for guest rooms should be faxed, mailed or emailed to the San José Housing Bureau. **Failure to receive your first choice does not constitute an error.** If accommodations are not available at the hotel of your choice, comparable reservations will be made at alternate participating hotels. If you did not receive a response from us within 72 hours please contact us.

**GUARANTEED RESERVATIONS ONLY:**

All reservations must be guaranteed at the time of your request to the housing bureau. **Reservations will not be processed without a form of guarantee.** You may do so by using a major credit card or an advanced check deposit with your housing form. Your credit card is ONLY a form of guarantee.

**DEADLINES:**

All new reservation requests must be received in the office no later than **December 6, 2008.**

**CHANGES AND CANCELLATIONS:**

To cancel or make changes to reservations, contact the Housing Bureau until the cut-off date of **December 12, 2008** - date subject to change for each hotel.

**RESERVE ONLINE:**

[www.studentwave.com](http://www.studentwave.com)

**or RETURN THIS FORM TO:**

San Jose Convention & Visitors Bureau  
email: [csbaptist@sanjose.org](mailto:csbaptist@sanjose.org)  
fax: 1 408.293.3705  
408 Almaden Blvd, San Jose CA 95110



housing line: 1 408.792.4168

For more information on San Jose, go to [www.sanjose.org](http://www.sanjose.org)



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**ONLINE RESERVATIONS:** [www.studentwave.com](http://www.studentwave.com)

(If book online, you do not need to fill out this form)

**or PLEASE FILL IN THE FORM BELOW:** (Must also fill out page 1)

Number of Rooms Total: \_\_\_\_\_

Team Contact Name: \_\_\_\_\_ Church/Organization Name: \_\_\_\_\_


Contact Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

	Occupant Name	Sharing With	Comments *
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

If you have more than 15 rooms, please make a copy of this page and fill in as needed.

\* Comments may include specific requests such as bed and smoking preference, special needs, different arrival & departure dates and credit card info for each room.

<p><b>DEADLINES:</b> All new reservation requests must be received in the office no later than <b>December 6, 2008</b>.</p> <p><b>WHEN TO CALL THE HOTELS:</b> Please DO NOT call the hotel directly "just to make sure" or to inquire your reservation info after booking your rooms. The hotel will NOT have your reservations until <b>December 12, 2008</b> – subject to change for each hotel cut-off. Rest assured if you receive a reservation acknowledgement from the San Jose Housing Bureau, the hotel will honor your booking.</p> <p>Should you have any questions, please email or contact us at 408.792.4168. Phone reservations are NOT accepted. Office hours are Monday to Friday from 9am to 5pm (PST) except holidays.</p>	<p><b>RETURN THE FORM(S) TO:</b> San Jose Convention &amp; Visitors Bureau email: <a href="mailto:csbaptist@sanjose.org">csbaptist@sanjose.org</a> fax: 1 408.293.3705 408 Almaden Blvd, San Jose CA 95110</p> 
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